

St. James Episcopal School, Conroe, Texas

Extended Care Enrollment Agreement

I understand that St. James Extended Care Program is open only to students enrolled in St. James Episcopal School during the regular school year.

I understand that Extended Care operates only on days when St. James is in session.

If you use Extended Care on a fairly regular basis, the monthly payment option is financially a better option and is helpful to the school in planning for supervision and supplies.

The following for the monthly options are:

Preschool 1:00 – 5:30 p.m. \$270.00 per month

K-6th 3:00 – 5:30 p.m. \$180.00 per month

Daily rate if not enrolled in the monthly plan option:

7:15-8/8:15a.m. \$3.50 per day

1 p.m.-5:30p.m. \$15.00 per day

3 p.m.-5:30p.m. \$10.00 per day

Students can bring a ready to eat breakfast to Morning Extended Care if they choose. (No items that need to be cooked.)

IMPORTANT!! If you are not enrolled in the monthly plan option and an invoice is sent home, you will have 10 days to pay the full balance or a late charge of \$50.00 will be charged to you account. Returned checks will be processed with a \$25.00 service fee and you will be charged back the appropriate bank fee.

If your child is not picked up by 5:30 p.m., **\$25.00 will be charged for the first minute and \$1.00 for each additional minute.** The extended care worker will have the clock. Your child must be picked up by 5:30 p.m.

In consideration of the acceptance of this reservation by St. James School, the undersigned agrees to pay the required fees as specified on the schedule of payments.

Emergency Numbers to reach Extended Care **after 3:30 p.m.** are:

(936) 756-4984 School Office

Date

Signature of Parent or Guardian

Please complete an Emergency Information Card.